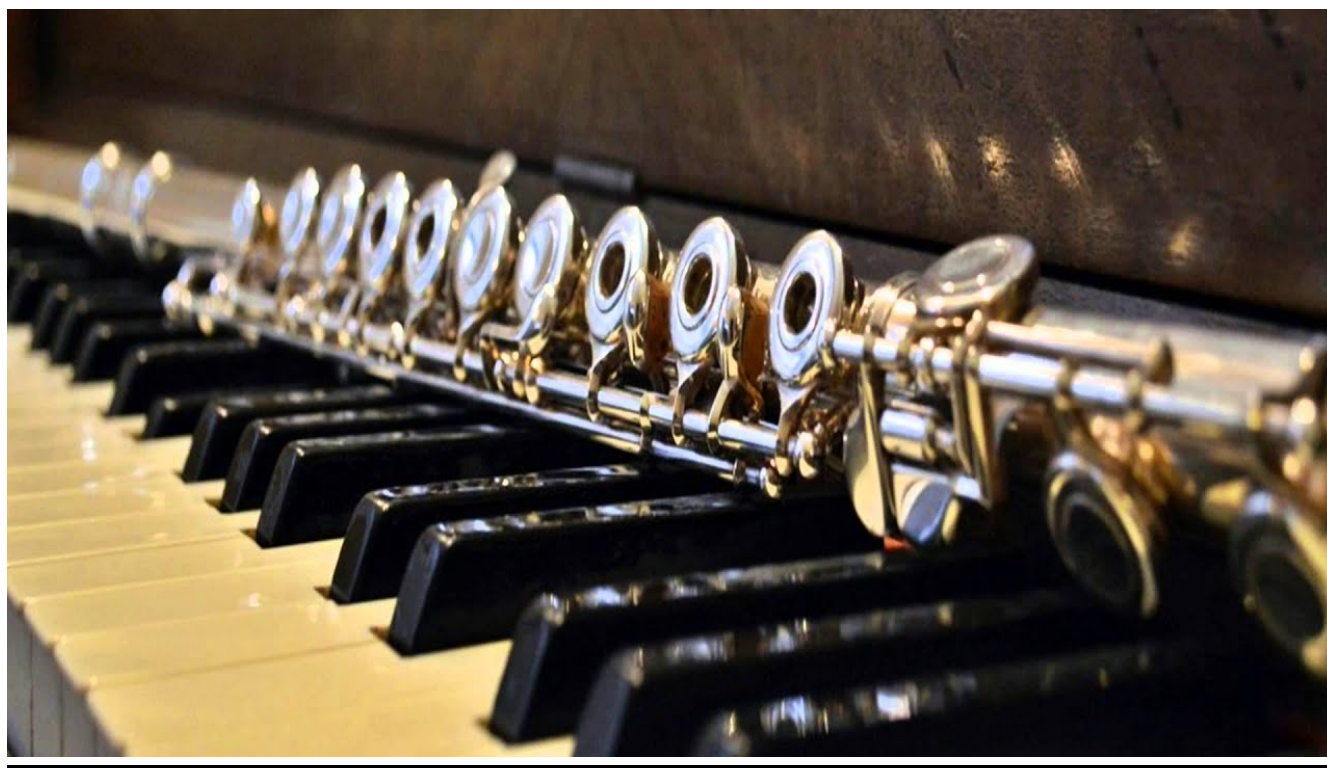


GREATER COLUMBIA MUSIC TEACHERS ASSOCIATION



2024-2025 STUDENT ACTIVITIES BOOKLET

ABOUT GCMTA

Begun in the fall of 1993, the Greater Columbia Music Teachers Association was founded by instructors wishing to encourage a spirit of cooperation among teachers, students and parents. Their intent was to emphasize the joys and pleasures of learning, teaching, as well as performing music. GCMTA is affiliated with the Maryland State Music Teachers Association and the Music Teachers National Association.

GCMTA OFFICERS FOR 2024-2025

President	Deborah White-Bondhus
Vice President	Bok Hwa Kim
Secretary	Gulnura Brown
Treasurer	Elaine Newhall
Historian	David Holmes
Membership	Anne Chen

CONTENTS

GCMTA Calendar	3
Committee & Event Chairs & Venues	4
Gold Cup Incentive Awards	5
Gold Cup Entry Form	6
Guidelines for Recitals and Festivals	7
Guidelines for Competitions	8
Student and Parent Information	9
Master Class Entry Form	10
Outreach Recital Entry Form	11
Friends and Family Entry Form	12
Theme Festival Entry Form	13
Judged Recital Entry Form	14
Spring Competition (and Entry Form)	15
MSMTA High School Performance Award Rules	16
MSMTA High School Performance Award (Entry form)	17
Special Needs Entry Form	18
Reimbursement Form for Chairs	19
Bylaws and Code of Ethics	20-26
Composer Classification List	27-30

GCMTA Calendar for 2024-2025

DATE	EVENT	DEADLINE	CHAIR
Sunday, October 20	MSMTA State Conference online		Bondhus
Saturday, November 9	Columbia I, Keyboard Exams New Hope Lutheran	Saturday, September 28 online	Chen
Sunday, November 16	Michael Adcock Master Class First Evangelical Lutheran	Saturday, October 26 video/app	Kim
Sunday, December 8	Outreach Recital, Miller's Grant	Sunday, December 1 email	Fischel
Saturday, January 11	Columbia II Keyboard Exams New Hope Lutheran	Saturday, November 30 online	Hunter
Saturday, January 25	Music Tells the Story Festival Christ Episcopal Church	Tuesday, January 7 IN HAND	Weems
Saturday, January 25	Friends and Family Festival Christ Episcopal Church	Tuesday, January 7 IN HAND	Puckett
Sunday February 16	Outreach Recital, Brightview	Sunday, February 9 email	Fischel
Saturday, February 22	Judged Recital Mount Hebron Presbyterian	Saturday, February 8 IN HAND	Holmes
Saturday, March 8	Columbia/Laurel Theory Exams Lime Kiln Middle School	Sunday, January 26 online Snow date: N/A	McMullan
Sunday, March 9	Outreach Recital, Morningside	Sunday, March 2 email	Fischel
Saturday, April 26	Spring Piano Solo Competition Memorial Presbyt & New Hope Luth	Tuesday, March 25 IN HAND	Weems
Saturday, April 26	HS Performance Award Holmes Studio	Tuesday, March 25 IN HAND Prelim. deadline Feb 25	Holmes/ Fischel
Friday, May 16 upload	High School Piano Exams	Monday, March 31 online	Bondhus

Meetings:

Friday, Sept. 20, 8:30am Bondhus
Friday, May 9, 9:30am Holmes

Friday, January 17, 9:30am Cobb
Saturday, June 7, 5:30pm Potluck Newhall

VENUES

Bondhus Studio 10637 Green Mountain Circle Columbia, MD 21044
Brightview Senior Living 6670 Martin Rd, Columbia, MD 21044
Christ Episcopal Church 6800 Oakland Mills Road Columbia, MD 21045
Christ Memorial Presbyterian 6410 Amherst Avenue Columbia, MD 21046
Cobb Studio 4723 Bates Dr. Ellicott City, MD 21043
Epiphany Lutheran Church 9122 Sybert Drive Ellicott City, MD 21043
Evans-Santiago Studio 13555 Mitchells Way West Friendship MD 21794
First Evangelical Lutheran Church 3604 Chatham Road, Ellicott City, MD 21042
First Presbyterian Church of Howard Co. 9325 Presbyterian Circle Columbia, MD 21045
Holmes Studio 6586 Dovecote Drive Columbia, MD 21044
Lime Kiln Middle School 11650 Scaggsville Rd, Fulton, MD 20759
Miller's Grant Lutheran Village, 9000 Father's Legacy, Ellicott City, MD 21042
Mount Hebron Presbyterian Church 2330 Mount Hebron Drive, Ellicott City, MD 21042
Morningside Assisted Living 5330 Dorsey Hall Dr Ellicott City, MD 21042
Newhall Studio 7504 Broadcloth Way Columbia, MD 21046
New Hope Lutheran Church 8575 Guilford Rd. Columbia, MD 21046

COMMITTEE & EVENT CHAIRS

FRIENDS AND FAMILY FESTIVAL	Janice Puckett
GOLD CUP INCENTIVE AWARDS	Deborah White-Bondhus
HIGH SCHOOL AWARD COMPETITION	Constance Fischel & David Holmes
JUDGED RECITAL	David Holmes
MSMTA HIGH SCHOOL EXAM	Deborah White-Bondhus
MSMTA KEYBOARD TESTING: COLUMBIA I	Anne Chen
MSMTA KEYBOARD TESTING: COLUMBIA II	Edwina Hunter
MSMTA THEORY TESTING: COLUMBIA/LAUREL	Grant McMullan
MUSIC TELLS THE STORY FESTIVAL	Helen Weems
OUTREACH RECITALS	Constance Fischel
SPRING PIANO COMPETITION	Helen Weems
TEACHER WORKSHOPS	Bok Hwa Kim

GCMTA GOLD CUP INCENTIVE AWARDS



30 POINT CUP



60 POINT CUP



100 POINT CUP

Students of GCMTA teachers who participate in GCMTA performance events are able to accrue points toward these cups. A plaque is awarded to students reaching 200 points. **Teachers contribute \$5 for each student's award to allay the cost of these beautiful cups. Orders are placed by chair April 1 and June 1.**

TEACHERS ARE ENCOURAGED TO PARTICIPATE IN THIS BEAUTIFUL AND ACHIEVABLE AWARD. TO DO SO, TEACHERS MUST FILL OUT THE GOLD CUP FORM FOR EACH EVENT FOR STUDENTS TO RECEIVE THE POINTS.

Two points will be awarded for playing in non-adjudicated events (recitals, festivals, outreach recitals). Six points will be awarded for playing in a Master Class, with two points awarded for auditing the class. Five points will be awarded for taking the MSMTA High School Piano Recognition/Credit examination regardless of grade.

One point will be awarded for taking the MSMTA Theory Exam with a score of 70 or higher.

One point will be awarded for taking the MSMTA Keyboard Exam with 4 or more modules Satisfactory or higher.

For all other adjudicated events, points will be award on the following scale:

Superior +	8	Excellent +	5	Good and below	2
Superior	7	Excellent	4		
Superior -	6	Excellent -	3		

The Gold Cup Chair records points for participating students. Awards are purchased each year in April and again in Mid-May for presentation at year-end recitals. Students who participate in several events should be able to earn their first cup within 3 years. Points stay with the student, and are transferable if a student changes teachers to another GCMTA teacher. The cups have an engraved brass plate.

The "Gold Cup Entry Form" in this handbook clarifies how to submit entries for each event.

GOLD CUP ENTRY FORM

EVENT _____

DATE _____

TEACHER _____

	To be filled in by : Teacher		Event Chair	Gold Cup Chair	
	STUDENT'S NAME (in alpha order by last name, please)	BIRTHDATE (if 1st entry)	RATING	POINTS	POINTS TO DATE
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

Teachers: Please clearly print students' names. If it is the student's first entry in your studio, please include birthdate. If more than 15 entries, use a 2nd sheet. **Gold cup forms are submitted to that event's chair when you enter students in an event.**

Event chairs: Please forward this form to the gold cup chair immediately after the event. For adjudicated events, please indicate grade. **For all events, cross off any cancellations or no-shows. Chairs must then send forms to the Gold Cup Chair Deborah White-Bondhus, 10637 Green Mountain Circle, Columbia, MD 21**

GUIDELINES FOR STUDENT RECITALS, JUDGED RECITAL & FESTIVALS

1. Use Recital Slips for Recitals, Judged Recitals and Festivals.
2. All deadlines are IN HAND deadlines.
3. Use the students' recital guidelines listed below.
4. Judged Recital has a time limit of 2 minutes minimum and 8 minutes maximum.
5. For Outreach Recital expectations, see the Outreach Recital page (p. 11)

Fees for Recitals and Festivals

Theme Festival a fee of \$8.00 will be charged per participant.

Friends and Family a fee of \$10.00 per group.

A fee of \$15.00 per person will be charged for the Judged Recital (each player is limited to three performances in the Judged Recital).

A fee of \$20 per entrant for the Piano Solo Competition, and \$40 for the High School Award.

RECITAL GUIDELINES

1. Teachers prepare a separate recital slip for each performer, using photocopies of the sample recital form in this handbook. Please list composers' first name or initial and last name.
2. Adhere to deadlines, and submit the entry forms in the format preferred by the chair (shown on the forms). E-mail the chair to confirm that you have mailed your forms.
3. Performers should arrive 10-15 minutes prior to the performance and report to the chair.
4. Solo pianists are required to perform from memory in GCMTA recitals. Memory is optional for other performers, i.e. piano ensemble or instrumentalists. No photocopies.
5. Recital etiquette is the responsibility of the teacher. Please inform parents and students about:
 - (a) bowing
 - (b) remaining silent during the performance
 - (c) staying until the end of the recital (required to receive Gold Cup Points)
 - (d) leaving and returning during the recital to use a rest room between performances.
 - (e) refraining from using flash cameras during the recital (video cameras are permitted to tape one's own students, but one must have permission from the family to tape another student)
 - (f) leaving small children and babies at home.
6. It is recommended that teachers be in attendance when their students are performing to handle any problems. Teachers who must be absent should arrange for another adult to handle any problems that might arise.
7. Any special requests, such as early or late recital times, should be noted on the entry forms. The chair will try to honor the request, but is under no obligation to do so.
8. Chairperson has the discretion as to playing order; however, draft programs will go out before the event, and participating teachers must contact the chair within 24 hour of receiving the draft to request any changes including playing order.

GUIDELINES FOR COMPETITIONS

1. The Spring Piano and High School Award Competitions shall be open to the public.
2. All entry forms must be filled out completely and signed by the teacher and parent before the students will be entered. Fees for each event must be turned in by the teachers with a single check. Do not turn in individual checks or cash from the parents. All deadlines are to be honored as the chair requests.
3. Literature may be changed provided the literature conforms to competition requirements and does not exceed the original estimated time. The chair must be notified six days in advance and there will be a \$2.00 late fee per student. **Exact timings are necessary for each piece to allow for the scheduling of judges.** Teachers are responsible for accuracy and completeness of application forms.
4. Music should be in original form. No arrangements or abbreviations of classics may be used. Concert transcriptions such as Bach/Hess "Jesu, Joy of Man's Desiring" may be used with clearance from the chair. The chair of the event is responsible for determining if the literature is appropriate for the event. The decision of the chair is final.
5. All piano music must be memorized except for complicated avant-garde compositions which need to be cleared with the chair. No photocopies.
6. Judges' decisions are final. Criteria for judging is a "polished artistic performance."
7. Teachers may accompany their own students.
8. Teachers should avoid speaking to judges until the close of the judging day. Problems should be referred to the monitor or the chair. Teachers should not sit with, talk to, or acknowledge in any way students or parents until after the announcement of winners.
9. Teachers must be available to monitor at the competition, and are responsible for picking up critiques, certificates and plaques after the competitions. Because of expense, none will be mailed.
10. Students must bring a copy of the music for the judges. Neither the student's, parent's nor teacher's name should be visible on the music provided to the judge. We require the teachers and students to honor the copyright laws – photocopied music for judges is NOT ALLOWED.
11. Please read your e-mail for any updates or changes.
12. Students may enter any event non-competitively for a critique.
13. There will be a time limit of eight minutes for students age 11 and under, and twelve minutes for those 12 and above.
14. First place winners may enter only non-competitively the following year.
15. **Note: Students who will not be present for the entire "recital" will be allowed to play and will receive their critique (as applicable) but will not be eligible for an award.**

STUDENT AND PARENT INFORMATION

The Greater Columbia Music Teachers Association (GCMTA) welcomes students and their families and friends to the new school year of recitals, festivals, and competitions. We want our events to be a source of enjoyment for all who attend.

Please observe the following:

1. No food, drinks, gum, crayons, coloring books, magic markers, felt tip pens or electric games may be brought into the performance space. Cell phones and beepers must be silenced.
2. No pictures should be taken during an event. Video cameras are acceptable because they do not use flash, but please prepare your equipment before the event begins and video only your own child. Flash pictures may be taken after the recital.
3. Children may not play with toys on the floor because it is a distraction.
4. It is distracting for performing students when young children and babies are out of control. If younger siblings cannot be contained they should be left at home. Please take children out if there is a problem during the event. Generally children under six should not attend public performances.
5. Parents are asked to supervise younger children at all times, ensuring their safety as well as respect for the property. When younger children use the restroom, please have an adult in attendance.
6. If you must leave the performance area for any reason, please do so between performances.
7. Performers should arrive 15 minutes prior to starting time and report directly to the chair or monitor.
8. Performers should dress nicely. Casual dress (jeans, shorts, T shirts) is not appropriate.
9. GCMTA recitals are generally scheduled to be less than one hour in length. Please remain for the duration of the recital. All students deserve a full audience.
10. The performing order of students will not be changed once the programs have been typed. Please do not ask to play first to leave early.
11. Students should bow after performing, to acknowledge applause.
12. **Students who will not be present for the entire recital will be allowed to play and will receive their critique (as applicable) but will not be eligible for Gold Cup points.**

PIANO MASTER CLASS ENTRY FORM

CHAIR: Dr. Bok Hwa Kim
CLINICIAN: Dr. Michael Adcock
DATE: Saturday, November 16, 2024; 3:30pm at *First Evangelical Lutheran*
DEADLINE: **VIDEO SUBMISSION** by Saturday, October 26, 2024

LEVEL: Late Elementary and up
ELIGIBILITY: One entry only per teacher, by form entry **and video audition**

Performer fee: \$30 – **charged upon acceptance as a participant**
Auditing fee: \$10 teachers, \$5 students, parents free, paid at the door

Student Name _____ Date of Birth _____

School Grade _____

LITERATURE:

Title (with Opus #, Movement)	Composer	Exact Time
-------------------------------	----------	------------

1. _____

Parent's Signature _____

Teacher _____

Address _____

Teacher's Signature _____

Phone _____ e-mail _____

The selections and decisions of the chair are final

Mail and/or e-mail Bok Hwa Kim a copy of the form (eymbhk@yahoo.com).

Bok-Hwa Kim 3070 Forum Place Ellicott City, MD 21042

Send fee upon acceptance on teacher account to:
Elaine Newhall, 7504 Broadcloth Way, Columbia MD 21046

Note: Students who will not be present for the entire “recital” will be allowed to play but will not be eligible for Gold Cup points. Participating teachers are requested to stay for the entire event.

OUTREACH RECITAL (NO ENTRY FORM)

To enter students into GCMTA's Outreach Recitals:
please first note the date, venue, and entry deadline of the recitals
and email the chair, Constance Fischel, the following information:

Name of student, and age
Title of piece
Composer's name
Timed length of performance
Level (Elementary, Intermediate, Advanced)

Please note: All piano repertoire is memorized and no arrangements are allowed except
for ensemble and holiday music. Chair has final say over repertoire.

Maximum 4 entries per teacher, pieces should not exceed 5 minutes, ensembles
encouraged.

Outreach I: Sunday, December 8, 2024 Miller's Grant Lutheran Village
Entry deadline: Sunday, December 1, 2024

Outreach II: Sunday, February 16, 2025 Brightview Assisted Living
Entry deadline: Sunday, February 9, 2025

Outreach III: Sunday, March 9 2025 Morningside Assisted Living
Entry deadline: Sunday, March 2, 2025

EMAIL ALL ENTRIES TO CHAIR CONSTANCE FISCHEL:
cjfischel@gmail.com
(phone 410-440-2211)

Note: Students who will not be present for the entire recital will be allowed to play and will receive their critique but will not be eligible for Gold Cup points.

FRIENDS AND FAMILY RECITAL ENTRY FORM

DATE: Saturday, January 25, 2025 at Christ Episcopal Church

DEADLINE: **IN HAND** Monday, January 14, 2025

ENTRY FEE PER GROUP: \$10.00

NAME _____ INSTRUMENT _____ AGE _____ GRADE _____

NAME _____ INSTRUMENT _____ AGE _____ GRADE _____

NAME _____ INSTRUMENT _____ AGE _____ GRADE _____

NAME _____ INSTRUMENT _____ AGE _____ GRADE _____

CATEGORY:

SOLO _____ DUET _____ DUO _____ OTHER _____

<u>TITLE</u>	<u>COMPOSER</u>	<u>EXACT TIME</u>	<u>LEVEL</u>
			Elem. Int. Adv

1. _____

2. _____

TEMPO: FAST _____ MODERATE _____ SLOW _____

TEACHER _____

TELEPHONE _____ EMAIL _____

Please include all entry fees in one teacher's check.

Hand deliver or mail (note deadline) to Janice Puckett, 6268 Dusty Glass Court, Columbia, MD 21044 and e-mail her a confirmation (janicempuckett@gmail.com) that you have mailed the forms.

Note: Students who will not be present for the entire recital will be allowed to play and will receive their critique as applicable but will not be eligible for Gold Cup points.

THEME FESTIVAL ENTRY FORM
Music Tells the Story

DATE: Saturday, January 25, 2025 at Christ Episcopal Church

ENTRY DEADLINE: **IN HAND** Monday, January 14, 2025

ENTRY FEE: \$8.00 per participant

NAME _____ INSTRUMENT _____ AGE _____ GRADE _____

NAME _____ INSTRUMENT _____ AGE _____ GRADE _____

All periods and genres are fine. Arrangements and pieces from method books are not acceptable. The chair of the event, using Grove's Dictionary of Music and Musicians for reference, is responsible for deciding if the literature is appropriate for the event. The decision of the chair is final.

LEVEL (circle one): Elementary Intermediate Advanced

TITLE	COMPOSER	EXACT TIME
1. _____	_____	_____
2. _____	_____	_____

STUDENT'S STORY – a paragraph comprising a story or description or impression of the piece (or pieces, but ***only one story per child, please***), composed by the student. This will be included on the program! **Please include the story in this space or (preferred) send separately by email:**

TEMPO:
FAST _____ MODERATE _____ SLOW _____

TEACHER _____

TELEPHONE _____ E-MAIL _____

Please include all entry fees in one teacher's check.
Hand deliver or mail (note deadline!) to Helen Weems, 5473 Green Dory Lane, Columbia, MD 21044.
Email her a confirmation (weemspianostudio@gmail.com) that forms have been mailed.

Note: Students who will not be present for the entire recital will be allowed to play but will not be eligible for Gold Cup points.

JUDGED RECITAL ENTRY FORM

DATE: Saturday, February 22, 2025 at Mount Hebron Presbyterian Church

DEADLINE: **IN HAND** Saturday, February 8, 2025

ENTRY FEE: \$15.00 per person, (limited to three performances per participant)

NAME _____ INSTRUMENT _____ AGE ____ GRADE ____

NAME _____ INSTRUMENT _____ AGE ____ GRADE ____

CATEGORY:

SOLO _____ DUET _____ DUO _____ OTHER _____

LEVEL (circle one): Elementary Intermediate Advanced

TITLE	COMPOSER	EXACT TIME
1. _____		
2. _____		

Each performance must be a minimum of two minutes long and a maximum of eight minutes long.

TEMPO:

FAST _____ MODERATE _____ SLOW _____

TEACHER _____

TELEPHONE _____ E-MAIL _____

Please include all entry fees in one teacher's check and hand deliver or mail to:
David Holmes, 6586 Dovecote Drive, Columbia, MD 21044
and e-mail him a confirmation (dwholmes0@gmail.com) that you have mailed the forms.

Note: Students who will not be present for the entire recital will be allowed to play and will receive their critique but will not be eligible for Gold Cup points.

SPRING PIANO COMPETITION

CHAIR: Helen Weems
DATE: Saturday, April 26, 2025 at *Christ Memorial Presbyterian Church and New Hope Lutheran Church*
DEADLINE: **IN HAND** Tuesday, March 25, 2025
FEE: \$20.00
LEVELS: By age, dependent on the number of entries
ELIGIBILITY: Two contrasting styles by different composers with a time limit of eight minutes for students ages 11 and under and twelve minutes for students 12 and over. The chair of the event, using Grove's Dictionary of Music and Musicians for reference, is responsible for deciding if the literature is appropriate for the event.
The decision of the chair is final.

SPRING PIANO COMPETITION ENTRY FORM

Fee: \$20.00

Student Name _____ Date of Birth _____

School Grade _____

LITERATURE:

Title (with Opus #, Movement)	Composer	Exact Time
-------------------------------	----------	------------

1. _____

2. _____

Judges decisions are final and not to be questioned.

Parent's Signature _____

Teacher _____

Address _____

Teacher's Signature _____

By signing you indicate you have read the Competition Guidelines, on page 8 of this booklet.

Phone _____ e-mail _____

Send all entry fees **in one teacher's check** to our chair:

Helen Weems 5473 Green Dory Lane Columbia, MD 21044

and e-mail her a confirmation (weemspianostudio@gmail.com) that you have mailed the forms.

Note: Students who will not be present for the entire recital will be allowed to play and will receive their critique (as applicable) but will not be eligible for an award.

MSMTA HIGH SCHOOL PERFORMANCE AWARD

This event is open to performers on any instrument who are studying that instrument with a GCMTA Member. **The chair needs an estimate of student participation by school grade and instrument by February 25th, 2025.**

Maryland State Music Teachers Association provides a \$100 award to each local association for a competitive performance award. MSMTA rules state that an individual may only win a MSMTA performance award once. *Thus, if a student wins the award in one local association, they are not eligible to win it in another local association.*

In GCMTA the MSMTA award is given to the highest ranked performer in the High School Performance Competition. A previous MSMTA winner from any local association cannot participate in the GCMTA High School Performance Award.

The MSMTA award is given in lieu of the normal GCMTA award so the First Place Winner would receive the \$100 award from MSMTA instead of from GCMTA.

Please note that the First Place winner in the GCMTA High School Performance Competition is not eligible to compete again.

Any student not winning First Place in the GCMTA High School Performance Competition should have the opportunity to strive for that honor in future years.

There is no cash prize awarded for Honorable Mention: however ties will be allowed for Honorable Mentions.

This event is held in audition format.

The public is invited; however the teacher may not be present while their students are performing.

MSMTA HIGH SCHOOL PERFORMANCE AWARD

CHAIR: David Holmes and Constance Fischel
DATE: Saturday, April 26, 2025 at *Holmes Studio*
DEADLINE: **IN HAND** Tuesday, March 25, 2025
FEE: \$40.00
ELIGIBILITY: Students in 9th through 12th grade on any instrument which they study with a teacher member of GCMTA. Any previous First Place Winner in this event, regardless of local affiliation, may not compete again.
LITERATURE: One work from three of the following categories:
1. Renaissance or Baroque 2. Classical
3. Romantic/Impressionistic 4. 20th. Century and beyond
NOTE: Teaching composers such as Bastien, Noona, Rocherelle are not acceptable Contemporary composers. Please use the MSMTA Composer Classification list. The chair of the event, using Grove's Dictionary of Music and Musicians for reference, is responsible for deciding if the literature is appropriate for the event. The decision of the chair is final.
AWARDS: First Place: \$100.00 Second Place \$ 75.00 Third Place \$ 50.00
This competition is in Audition format. Please see p.16 for Award clarification

HIGH SCHOOL PERFORMANCE AWARD ENTRY FORM

Fee: \$40.00
Student Name _____ Date of Birth _____
School Grade _____ Instrument _____
LITERATURE: Title (with Opus #, mvt) Composer Exact Time
1. _____
2. _____
3. _____
Judge's decisions are final and not subject to question.
Parent's Signature: _____
Teacher _____
Address _____
Teacher's Signature: _____
Phone _____ e-mail _____

Include all fees in one teacher's check made out to GCMTA.
Deliver to: David Holmes, 6586 Dovecote Drive, Columbia, MD 21044
and e-mail a confirmation (dwholmes0@gmail.com) that you mailed the forms.

SPECIAL NEEDS ENTRY FORM

If a teacher and /or parent would like to communicate any information concerning a special need of a student participating in an MSMTA event that they feel is important for the Chair and MSMTA to know in advance of the event, please include a copy of this form WITH THE ENTRY FORM. Appropriate examples could be: a student with an injured leg needs assistance with removing crutches when sitting at the piano: a student with any kind of disability of which the association should be made aware if it serves the best interests of the student.

In addition, a student (and/or their parent) may feel more comfortable if he or she could talk to the Chair privately about any question or concern before the event begins. The student will be accommodated to the best of the Chair's ability.

This form may be filled out by the teacher and/or parent but must be signed by the teacher.

Name of Student: _____

Name of Event: _____

Special Need: _____

Teacher's Signature: _____

Parent's Signature: _____

Greater Columbia Music Teachers Event Report and Reimbursement Request

At the completion of your event, please send this form along with all checks received and receipts for reimbursement to:

Elaine Newhall, treasurer, 7504 Broadcloth Way, Columbia, MD 21046

Event _____ Date _____

Chairperson _____

Income:

Number of students/groups _____ @ _____ each = total received _____

Expenses:

Printing # of single pages _____ @ \$0.12 = \$ _____

of double pages _____ @ \$0.22 = \$ _____

of certificates _____ @ \$0.18 = \$ _____

total printing _____

Other expenses (please provide receipt with item circled)

Item: _____ cost _____

total _____ **total reimbursement** _____

Send reimbursement check to: _____

GREATER COLUMBIA MUSIC TEACHER'S ASSOCIATION

BYLAWS

ARTICLE I-OBJECTIVES

This association is an educational, nonprofit organization. The Greater Columbia Music Teachers Association does not discriminate on the basis of race, color, sex, religion, sexual orientation, national or ethnic origin, age, disability, or veteran status with regard to membership or participation in any program or activity administered by the association.

The purposes for which it is formed are as follows:

To foster a spirit of assistance, cooperation and sharing between teachers, students and parents of students with the intent of increasing the joy and pleasure derived from music listening, music teaching, music learning and music making.

1. To provide activities to assist all students and teachers in their musical and personal growth.
2. To further the activities and goals of the Maryland State Music Teachers Association (MSMTA) and adhere to the guidelines in the MSMTA Bylaws.
3. To cooperate with all worthwhile musical organizations, and to develop a close affiliation with the Music Teachers National Association and the Maryland State Music Teachers Association.
4. To raise funds for carrying out the purposes set forth herein, and for conducting the Association's business.
5. GCMTA is not organized for profit and no part of its net earning inures to the benefit of any private individual.
6. In the event of the dissolution of this organization, any fund remaining in the treasury after the payment of any outstanding debts shall be contributed to a nonprofit organization which qualifies under Section 501(c)(3) of the Internal Revenue Service Code.

ARTICLE II-MEMBERSHIP

SECTION 1. Membership is open to all members of MSMTA interested in supporting the objectives of this association and shall consist of the following classifications: a) Active b) Prelude c) Provisional d) Life e) Patron f) Student

SECTION 2. Active membership shall be open to teachers of music in any of the various musical fields. All applications shall be in

writing on a form provided for that purpose. The applicant must supply name, "contact information" – address, telephone number(s), and e-mail address, musical subjects taught, professional qualifications and additional training. Each applicant must be sponsored by two active members in good standing.

SECTION 3. ACTIVE MEMBERSHIP Active members shall have the right to vote, hold office and have their students participate in GCMTA events. Active members maintain themselves in "good standing" by attending one general membership meeting and entering students in at least two GCMTA events during a fiscal year.

SECTION 4. PRELUDE MEMBERSHIP "Prelude Members" are members who joined through MTNA or MSMTA without doing the full GCMTA membership procedure. Prelude members may enter students in GCMTA and MSMTA events but may not vote on GCMTA decisions or hold office. Prelude members will have 2 years in which to get signatures from two currently active members as in Section 3, allowing them to hold fully active GCMTA membership.

SECTION 5. PROVISIONAL MEMBERSHIP Provisional membership shall be extended to prospective members holding Provisional Membership in MSMTA and who are working to meet the requirements of Active Membership in MSMTA and GCMTA. They may not hold office nor may their students participate in "GCMTA" Competitive activities. They may not advertise themselves as members of GCMTA, nor will they be listed in the Directory until they have met the requirements for Active Membership. Provisional membership shall have a maximum length of five years and shall not be renewable.

SECTION 6. LIFE MEMBERSHIP Life membership shall be granted to any active or associate member upon payment of an amount fifteen times that of the annual GCMTA dues any time during the membership in the Local Association. There shall be no further dues paid to the Local Association.

SECTION 7. PATRONS Individuals or corporations, giving \$500 or more to the general funds of the Association or for special projects, shall be designated “Patrons” of the GCMTA. Patrons shall be nonvoting members.

SECTION 8. STUDENT MEMBERSHIP Student membership is open to any qualified music student subject to state membership regulations. A student of music is defined as a person who is currently involved in music study or is a participant in a music organization. Such a student is not required to be a music major. Age limit is through 26 years of age. Such membership provides the American Music Teachers magazine, the MSMTA newsletter, all GCMTA literature, and admission to all programs of the Association upon payment of the registration fee, but does not include the right to vote, to hold office, to enter students in auditions or to apply for certification.

SECTION 9. TERMINATION OF MEMBERSHIP–SUSPENSION–EXPULSION

1. Membership in GCMTA may be terminated or suspended voluntarily by any member by sending a letter of withdrawal to the President of GCMTA, which action shall be effective as to the date the withdrawal letter is received by the President.
2. Membership in the Association may be terminated or suspended involuntarily due to:
 - a) failure to meet the requirements for membership in the Music Teacher’s National Association.
 - b) good causes, which shall consist of any act in violation of the GCMTA’s Articles of incorporation; a criminal conviction or a finding of civil liability for any act of offence involving moral turpitude and other conduct detrimental to the best interest of the Association.
3. Any member shall be suspended or expelled by a three – quarters vote of the Executive Board.

4. Any member whose membership is affected by dismissal by the Board shall be notified in writing of the impending process for dismissal and be given the opportunity to meet with the board accompanied by a mentor or sponsor to speak in his/her behalf. The written notification of dismissal shall contain detailed cause for the dismissal decision by the board.

ARTICLE III-OFFICERS

SECTION 1. The officers of GCMTA shall be a President, Vice President, Secretary and Treasurer.

SECTION 2. All officers shall hold offices for two years, or until their successors are elected. However for the initial term only, the vice president and the secretary will serve a one year term only. Subsequently these offices will be filled every two years. No officers except the Treasurer shall serve more than two consecutive terms in the same office.

SECTION 3. The **PRESIDENT** shall be the chief of the Association; shall preside at all meetings of the Association and the Board of Directors; shall be ex-officio a member of all committees, and appoint chairmen of all committees subject to the approval of the membership.

SECTION 4. The **VICE PRESIDENT** shall assist the President of the Association and, in the absence of the President, shall assume the President's duties.

SECTION 5. The **SECRETARY** shall keep a record of attendance and minutes of proceedings of all business meetings and Board of Directors meetings; and shall handle general correspondence, including notices of meeting and functions.

SECTION 6. The **TREASURER** shall perform all duties pertaining to the finances of the Association.

SECTION 7. ABSENCE FROM DUTY. An officer of GCMTA who may for any cause be unable to fulfill the duties of the office shall without delay notify the President in writing. In the case of an emergency, this notice may be given to the President or Secretary by the most expeditious means.

ARTICLE IV-BOARD OF DIRECTORS

SECTION 1. COMPOSITION. There shall be a Board of Directors consisting of four officers, the immediate past President and all committee chairmen.

SECTION 2. Except in the initial year of existence, no member shall be eligible for office who has not been a member of the Association for one year.

SECTION 3. In case of a vacancy in office for any cause, the Board of Directors shall have the power to fill said vacancy until the next regular election, subject to approval of the general membership at the next general business meeting.

ARTICLE V-MEETINGS

SECTION 1. At least one meeting will be held annually by the Board of Directors.

SECTION 2. At least one general business meeting open to the entire membership will be held annually.

SECTION 3. All other meetings will be held at the discretion of the entire membership.

ARTICLE VI - ELECTION OF OFFICERS

The election of officers shall proceed in the following manner:

1. A Nominating Committee, consisting of at least 2 members, will be appointed in January to propose a slate of officers to fill open positions.
2. The Nominating Committee will be ready to announce the proposed slate at the May meeting. Additions from the floor will be accepted with the consent of the nominee. Ballots will be promptly mailed to the entire membership.

3. Write in nominations will be accepted as long as the nominee has agreed to serve. All ballots must be postmarked by May 25th and sent to the Secretary to be counted. A majority vote of the returned ballots is necessary for election.
4. New officers will be installed at the June meeting.

ARTICLE VII-DUES

SECTION 1. The membership fiscal year shall be from July 1 to June 30.

SECTION 2. Annual dues shall be set by the Board of Directors subject to membership approval as follows:

- a) All members will be notified in writing of the proposal.
- b) A ballot and postmark deadline for returning the ballot will be included in the notification.
- c) A majority of the votes received will pass the proposal. Music Teachers National Association (MTNA) and MSMTA memberships are required of all GCMTA members and dues, as set by MTNA and MSMTA, are payable with GCMTA dues to the National Treasurer of MTNA.

SECTION 3. GCMTA may provide additional monies for its own use.

SECTION 4. Dues must be paid in accordance with MTNA regulations to retain membership in GCMTA.

SECTION 5. If a member in good standing should withdraw his membership, he may be reinstated upon payment of the dues of the current year.

ARTICLE VIII - QUORUM

SECTION 1. One more than twenty percent of the active membership shall constitute a quorum for the transaction of general business.

SECTION 2. The membership may be polled by mail at the discretion of the Board of Directors by the majority vote at a general business meeting.

ARTICLE IX-PARLIAMENTARY AUTHORITY

The rules contained in “Robert’s Rules of Order Newly Revised” shall govern this Association in all cases to which they are applicable, and in which they are not inconsistent with the Bylaws of the Association.

ARTICLE X- AMENDMENTS

These Bylaws may be amended by written ballot by a two-thirds vote of the entire membership, provided that notice of the proposed amendment has been sent to the entire membership along with the ballot.

CODE OF ETHICS

1. GCMTA members shall maintain professional standards by entering only well prepared students in any GCMTA event.
2. GCMTA members should speak and act in a professional manner in regard to other colleagues and other students at student activities.
3. As GCMTA is a professional group, all comments of a personal nature should be avoided. Members shall act with integrity and kindness in regard to colleagues in their professional abilities in their field of teaching and performing.
4. GCMTA members shall maintain their professional abilities in their fields of teaching and performing.

Composer Classifications

This list is not exclusive. If you have repertoire concerns, please contact the appropriate national coordinator.

Baroque (B); Classical (C); Romantic (R); Impressionistic (I); Contemporary (Con)

Composer	Classification	Composer	Classification
Accolay, Jean-Baptiste	R	Klughardt, August	R
Achron, Joseph	Con	Knorr, Ernst-Lothar von	Con
Albéniz, Isaac	R	Koch, Erland von	Con
Albeniz, Mateo	C	Kodály, Zoltán	Con
Albinoni, Tomaso	B	Krommer, Franz	C
Albrechtsberger, Johann	C	Kreisler, Fritz	R
Arban, Jean-Baptiste	R	Krenek, Ernst	Con
Albright, William	Con	Kroll, Bernhard	Con
Arnold, Malcolm	Con	Krommer, Franz	C
Arutunian, Alexander	Con	Kurka, Robert	Con
Bach, Carl Philipp Emanuel	C	Lacour, Guy	Con
Bach, Johann Sebastian	B	Lalo, Édouard	R
Bach, Johann Christoph	C	Lantier, Pierre	Con
Bach, Wilhelm Friedemann	C	Larsson, Lars-Erik	Con
Bach-Busoni	R	Lebedev, Alexy	R
Bach-Rachmaninoff	R	Lecuona, Ernesto	Con
Balakirev, Mily	R	Lees, Benjamin	Con
Balay, Guillaume	R	Levitski, Mischa	R
Barat, Joseph Edouard	R/Con	Liebermann, Lowell	Con
Barber, Samuel	Con	Liebermann, Rolf	Con
Bartók Béla	Con	Ligeti, György	Con
Bassett, Leslie	Con	Liszt, Franz	R
Beach, Amy	R	Lunde, Lawson	Con
Beethoven, Ludwig van	C	Lutoslawski, Witold	Con
Berg, Alban	Con	MacDowell, Edward	R
Berio, Luciano	Con	Maros, Rudolf	Con
Bériot, Charles-Auguste de	R	Martin, Frank	Con
Bernstein, Leonard	Con	Martinu, Bohuslav	Con
Bilotti, Anton	Con	Maslanka, David	Con
Bizet, Georges	R	Massenet, Jules	R
Blavet, Michel	B	Medtner, Nicolai	R
Bloch, Ernest	Con	Mendelssohn, Felix	R
Boccalari, Edoardo	R	Menotti, Gian Carlo	Con
Boccherini, Luigi	C	Messiaen, Olivier	Con

Böhme, Oscar	R		Milhaud, Darius	Con
Borne, François	R		Mlynarski, Emil	R
Boulanger, Lili	R/I		Molter, Johann	C
Bowen, York	Con		Mompou, Federico	Con
Bozza, Eugène	Con		Monti, Vittorio	R
Brahms, Johannes	R		Moszkowski, Moritz	R
Breval, Jean-Baptiste	C		Mouquet, Jules	R
Bridge, Frank	R/Con		Moussorgsky, Modest	R
Britten, Benjamin	Con		Mozart, Leopold	C
Bruch, Max	R		Mozart, Wolfgang Amadeus	C
Burton, Eldin	Con		Mozart/Kreisler	C/R
Bush, Geoffrey	Con		Muczynski, Robert	Con
Busoni, Ferruccio	R		Musgrave, Thea	Con
Busser, Henri	R		Nardini, Pietro	C
Caplet, André	I		Neruda, J. G. B.	C
Capuzzi, Giuseppe Antonio	C		Nicholson, Charles	R
Cassadó, Gaspar	Con		Nielsen, Carl	R/Con
Chabrier, Emmanuel	R		Osborne, Willson	Con
Chaminade, Cécile	R		Ostransky, Leroy	Con
Chopin, Frédéric	R		Paderewski, Ignace	R
Cimarosa, Domenico	C		Paganini, Niccolo	R
Clarke, Herbert	R		Palmgren, Selim	I/Con
Clementi, Muzio	C		Peck, Russell	Con
Cooke, Arnold	Con		Penderecki, Krzystof	Con
Copland, Aaron	Con		Pergolesi, Giovanni	B
Cords, Gustav	R		Persichetti, Vincent	Con
Corelli, Arcangelo	B		Piazzolla, Astor	Con
Corigliano, John	Con		Pieczonka, Albert	R
Couperin, François	B		Pierné, Gabriel	I/Con
Cowell, Henry	Con		Popper, David	R
Creston, Paul	Con		Poulenc, Francis	Con
Crumb, George	Con		Prokofiev, Sergei	Con
Crusell, Bernhard	C		Pryor, Arthur	R/Con
Damaré, Eugene	R		Quantz, Johann	B
Damase, Jean-Michel	Con		Rachmaninoff, Sergei	R
Danzi, Franz	C		Ravel, Maurice	I
David, Ferdinand	R		Reger, Max	R
Debussy, Claude	I		Reicha, Anton	C
Decruck, Fernande	I/Con		Reinecke, Carl	R

Dela, Maurice	Con		Ries, Franz	R
Delibes, Leo	R		Rimsky-Korsakov, Nicolai	R
Dello Joio, Norman	Con		Rivier, Jean	I/Con
Demersseman, Jules	R		Ropartz, Guy	R
Denisov, Edison	Con		Rossini, Gioacchino	R
Desenclos, Alfred	Con		Roussel, Albert	I/Con
Desportes, Yvonne	Con		Rueff, Jeanine	Con
Devienne, François	C		Saint-Saëns, Camille	R
Dick, Marcel	Con		Sammartini, Giovanni	B/C
Dohnányi, Ernst von	R/Con		Sancan, Pierre	Con
Donjon, Johannes	R		Saraste, Pablo de	R
Doppler, Albert Franz	R		Satie, Erik	Con
Dornel, Louis-Antoine	B		Scarlatti, Alessandro	B
Dougherty, Celius	Con		Scarlatti, Domenico	B
Dubois, Pierre Max	Con		Schlözer, Pyotr	R
Dukas, Paul	Con		Schmitt, Florent	I/Con
Duparc, Henri	R		Schubert, Franz	C/R
Dutilleux, Henri	Con		Schumann, Robert	R
Dvořák, Antonin	R		Scott, Cyril	I/Con
Eccles, Henry	B		Scriabin, Alexander	R/Con
Elgar, Edward	R		Seitz, Friedrich	R
Enesco, Georges	R/Con		Shostakovich, Dmitri	Con
Ewald, Victor	R		Sibelius, Jean	R
Falla, Manuel de	I/Con		Simons, Gardell	Con
Fauré, Gabriel	R/I		Singelée, Jean-Baptiste	R
Finzi, Gerald	Con		Smetana, Bedřich	R
Florio, Caryl	R		Smith, Grace Wiley	Con
Françaix, Jean	Con		Soler, Antonio	B
Franck, César	R		Spohr, Louis	R
Francoeur, François	C		Squire, William Henry	R
Franz, Oscar	R		Stamitz, Carl	C
Frumerie, Gunnar de	Con		Stamitz, Johann	C
Ganne, Louis	R		Strauss, Richard	R
Gaubert, Philippe	R		Stravinsky, Igor	Con
Gershwin, George	Con		Sutermeister, Heinrich	Con
Ginastera, Alberto	Con		Szymanowski, Karol	I/Con
Glazunov, Alexander	R		Taffanel, Paul	R
Glière, Reinhold	R/Con		Tansman, Alexandre	Con
Gluck, Willibald Christoph	C		Tartini, Giuseppe	B

Godard, Benjamin	R		Tauriello, Antonio	Con
Goedicke, Alexander	R		Tchaikovsky, Pyotr Ilyich	R
Goëns, Daniel van	R		Tcherepnin, Alexander	Con
Goltermann, Georg	R		Tcherepnin, Ivan	Con
Gotkovsky, Ida	Con		Telemann, Georg Philipp	B
Granados, Enrique	R		Ten Have, Willem	R
Grétry, André	C		Ticheli, Frank	Con
Grieg, Edvard	R		Tomasi, Henri	Con
Griffes, Charles	I		Tower, Joan	Con
Guilmant, Alexandre	R		Turina, Joaquin	Con
Haddad, Don	Con		Turner, Kerry	Con
Handel, George Frideric	B		Uhl, Alfred	Con
Hartley, Walter	Con		Varèse, Edgar	Con
Haydn, Franz Joseph	C		Vaughn Williams, Ralph	R/Con
Heiden, Bernhard	Con		Veracini, Francesco	B
Henselt, Adolph	R		Villa-Lobos, Heiter	Con
Hindemith, Paul	Con		Viotti, Giovanni	C
Honegger, Arthur	Con		Vitali, Tommaso	B
Hoover, Katherine	Con		Vivaldi, Antonio	B
Hovhannes, Alan	Con		Walton, William	Con
Hüe, Georges	R/Con		Wanhal, Johann Baptist	C
Hummel, Johann Nepomuk	C		Warlock, Peter	Con
Husa, Karel	Con		Weber, Carl Maria von	C/R
Ibert, Jacques	I/Con		Webern, Anton	Con
Ireland, John	R/I		Weckerlin, Jean-Baptiste	R
Ives, Charles	Con		Wieniawski, Henryk	R
Jacob, Gordon	Con		Wolpe, Stefan	Con
Janáček, Leoš	I/Con		Wuorinen, Charles	Con
Jeanjean, Paul	I		Ysaÿe, Eugène	R/Con
Jolivet, André	Con		Zambarano, Alfred Pasquale	R
Kabalevsky, Dmitri	Con		Zeckwer, Camille	R
Karg-Elert, Sigfrid	R/Con			
Kennan, Kent	Con			
Khachaturian, Aram	Con			
Khachaturian, Karen	Con			